

**No. 2015/ISMOCD/ Minutes**  
**Indian Society for Malaria and Other Communicable Diseases**  
**22-Shamnath Marg, Delhi 110054**



(Regd. No. S459 of 1964-1965)

Tel. 011-23934046, e-mail: [ismocd\\_jcd@yahoo.co.in](mailto:ismocd_jcd@yahoo.co.in)

Website: [www.ismocd.org](http://www.ismocd.org)

**Dr. Shiv Lal**  
*Chairman*

**Dr. A.C.Dhariwal**  
*President*

**Dr. N.K.Yadav,**  
**Dr. R.S.Sharma,**  
*Vice-President*

**Dr. R. K.Das Gupta**  
*Secretary*

**Dr. Roop Kumari**  
*Asstt. Secretary*

**Dr. T. G. Thomas**  
*Treasurer*

**Councilors**

**Dr. Raj Kumar Singh**

**Dr. V.K.Raina**

**Dr. N.R.Tuli**

**Dr. Suman Wattal**

**Dr. Sundeep Bhandari**

**Dr. K.G.Vaishnav**

**Dr. V.K. Mallik**

**Subject : Minutes of the Meeting of ISMOCD and IAE Executive Council and Organizing Committee held on 13.01.2016 at NVBDCP, DMRC Building, Shastrri Park, Delhi.**

Respected Sir/Madam,

Kindly find enclosed herewith the minutes of the meeting of ISMOCD and IAE Executive Council and Organizing Committee held under the Chairmanship of Dr. A. C. Dhariwal, President on 13.01.2016 at NVBDCP Seminar room, Delhi for information at your end.

The minute has the approval of competent authority.

Yours Sincerely,

To

**All members of Executive Body of ISMOCD**

- |                     |                                 |
|---------------------|---------------------------------|
| 1. Chairman         | Dr Shiv Lal                     |
| 2. President        | Dr. A.C.Dhariwal                |
| 3. Vice Presidents  | Dr. N.K.Yadav<br>Dr. R.S.Sharma |
| 4. Secretary        | Dr.R. K. Das Gupta              |
| 5. Asstt. Secretary | Dr. Roop Kumari                 |
| 6. Treasurer        | Dr. T. G. Thomas                |

**Councillors :**

1. Sh. Raj Kumar
2. Dr. V.K.Raina
3. Dr. N.R.Tuli
4. Dr. Suman Wattal
5. Dr. Sundeep Bhandari
6. Dr. K.G.Vaishnav
7. Dr. V.K.Mallik

**IAE**

Dr. L.S. Chauhan, President, IAE  
Dr. Anil Kumar, Addl. Director, NCDC, Delhi.  
Dr. Meera Dhuria, NCDC

**Central organizing committee**

Dr. S. Venkatesh, Director, NCDC.  
Dr. Neena Valecha, Director, NIMR, Delhi  
Dr. S.K. Ghosh, O/c NIMR, Bengaluru  
Dr. Balajrishnan, NCDC, Bangalore.

**Others**

Dr. D. Bora  
Ms. Shalini  
Mr. Ajay Negi

**(Dr. Roop.Kumari)**  
**Assistant Secretary**

**Minutes of the Meeting of ISMOCD and IAE Executive Council and Organizing Committee held under the Chairmanship of Dr. A. C. Dhariwal, President (ISMOCD) on 13.01.2016 at NVBDCP, DMRC Building, Shastri Park, Delhi.**

A joint meeting of ISMOCD & IAE Executive Committee and Organizing Committee was held on 13<sup>th</sup> January 2016 at 1:30 PM under the Chairmanship of Dr. A. C. Dhariwal, President, ISMOCD at NVBDCP Seminar Room. List of the Members attended the meeting is attached at *Annexure I*.

Dr. Dhariwal, President of ISMOCD briefed about agenda of the meeting. He raised the issues of websites of ISMOCD that needs to be updated by Mr. Ajay Negi with the help of executive members. Dr Roop Kumari, Assistant Secretary raised the issues that maintenance of files is not being done properly and she has instructed to Mr Puri to bring all related files/documents during the meeting particularly files related to Goa conference and Delhi Conference. Dr Dhariwal has instructed to Mr. Puri, Assistant, ISMOCD, to meet Treasurer and Assistant Secretary of the society on regular basis atleast once in a week for society work and for maintenance of the record. Dr Bora mentioned that old files are not traced particularly FISCD file, so Mr Puri has to put efforts to keep files in a systematic way.

Dr. S. K. Ghosh, Organizing Secretary has informed telephonically that the Joint Conference of ISMOCD & IAE will be organized in Karnataka Veterinary Council, Bengaluru from 20<sup>th</sup> to 22<sup>nd</sup> May, 2016. Dr Dhariwal, President of ISMOCD expressed his view that arrangement of the conference should be done as a fast-track mode due to shortage of time. It was decided that Assistant Secretary and Secretary should visit Bengaluru for finalization of venue of the conference. So far the bank details of the Bengaluru conference has not been received, therefore, it needs to open a bank account of the conference on urgent basis. After getting bank details, the seed money should be transferred. Amount of seed money has already been approved as per minutes dated 28.8.2015.

It was suggested in the meeting that list for donors/sponsorship needs to be finalized at the earliest. Local organizing committee should constitute various sub- committees for example Reception, Scientific, Fund raising committee etc. within a week. Draft letter head was put up in the meeting for suggestion. It is proposed to add four names as Patrons; two each from central organizing committee and two from local organizing committee.

Theme of the conference needs to be finalized; therefore, it was proposed by Dr. Yadav, Vice-President, ISMOCD, that title for themes to be circulated to all executive members for their comments for finalization of the theme.

At the Central level, a committee is to be formulated for Oration Award. It was proposed that Dr. Shiv Lal will be Chairman of the committee and the Presidents and Vice-presidents of the both societies and one executive member from each society will be member of the committee. Balance sheet of Goa conference was also presented in the meeting; it was suggested that annual audit of the society is to be done on time.

Regarding ADR publications, an updated list of life members should be provided to ADR by Mr. Ajay Negi with the help of Mr Puri and other executive body members. They have to see the Society's computer and look at the files available there for updating. It was suggested By Dr Bora that to update life membership mailing list, it needs to send simple letter by post to all members with the present address asking them to confirm the address and give contact member and e-mail, if available. Non responders can be deleted from the mailing list (but not from the master list, which should remain intact, irrespective of whether that member is untraceable/

changed addressed/died). Dr Yadav said that letters may be sent either through ISMOCD or ADR publication. Cost for sending letters may be provided from Society.

As per MoU with ADR, printed copy of Journal needs to be provided to all life members but Ms. Shalini, ADR Publication refused to do so. She has clarified that income through Journal of communicable disease is not sufficient to bear the cost of printing but she is ready to provide only 150 printed copies of the Journal. It was not accepted by all members and this issue needs further discussion. ADR website should show somewhere in the home page of ISMOCD that Journal of Communicable Disease login is free. Ms Shalini expressed her view that publication of special issue of the journal, if any to be published during the 2016 conference that should be given to them. She also requested for all to cooperate and recommend certain advertisements for the Journal of Communicable Diseases. All members expressed their view that Journal of Communicable Diseases circulation need to be increased and ADR may give it wide publicity through their website along with other journals. An issue regarding supply of Journal of 2014 to subscribers was also discussed in the meeting. It was decided that ISMOCD will hand over the amount (old rate: Rs 900/year) received against subscription for the year 2014 along with the list of subscribers to ADR by DD/cheque. ADR will supply the printed copy of Journal to them. In future the subscribers will submit cheque directly to ADR Publication and supply of Journal will continue.

The meeting ended with a vote of thanks to the Chair.

## ***Annexure I***

List of the Members attended the meeting:

1. Dr. A.C.Dhariwal, President, ISMOCD
2. Dr. N.K.Yadav, Vice President, ISMOCD
3. Dr. Roop Kumari, Asstt. Secretary, ISMOCD
4. Dr. V.K.Raina, Councillor
5. Dr. Suman Wattal, Councillor
6. Dr. D. Bora, Editor, JCD
7. Ms Shalini, ADR Publication
8. Ajay Negi, Web Programmer